

Research Fellowship Contract

Concluded on between:

Krakow University of Economics,

at Rakowicka 27, 31-510 Kraków, NIP (tax identification number): 675 000 63 46,

represented by:

(title, name and surname)

Dean of College:

(name of the College)

hereinafter called the **"Receiving Unit"**,

and

Mr/Mrs, employee of

(if applicable)

Residing at:,

passport number,

hereinafter called the **"Fellowship Holder"**.

§ 1

1. The subject of the present Contract is providing the necessary conditions for the Fellowship Holder to conduct the fellowship of the: research / research and teaching / teaching type (delete as appropriate) at the Receiving Unit, in the period from to, in order to upgrade his/her qualifications and further his/her academic development, and/or pursue the research field of
2. The location for the Fellowship Holder to conduct the fellowship program is
(name of the unit)
at the Krakow University of Economics.
3. The Supervisor designated to the Fellowship Holder for the duration of the fellowship program is
4. This is an unpaid fellowship.
5. The Receiving Unit does not insure the Fellowship Holder against any types of risk; nor does it assume liability for any damages resulting from the Fellowship Holder's failure to perform or from faulty performance of the tasks resulting from the Fellowship Contract or any damages suffered by the Fellowship Holder in connection with and during the fellowship program.

§ 2

The Receiving Unit undertakes to:

1. Host the Fellowship Holder for a research fellowship for the period from to
2. Communicate to the Fellowship Holder the responsibilities entrusted to him/her for the duration of his/her fellowship program, and provide necessary guidance and assistance in the performance of the tasks entrusted.
3. Conduct job-specific training for the Fellowship Holder regarding health and safety as well as fire regulations.
4. Assign an Academic Supervisor to the Fellowship Holder.
5. Exercise organizational and substantive supervision (verification of learning outcomes) over the course of the fellowship and its monitoring.
6. Approve the final report on the completed fellowship prepared by the Fellowship Holder.

7. Issue the Fellowship Holder with a certificate and progress report (opinion) on the completed fellowship.
8. Protect the Fellowship Holder's personal data in accordance with the provisions of the Act of March 27, 2018 on the protection of personal data (Regulation 679/2016/EU, referred to as GDPR).

§ 3

1. **The Fellowship Holder** undertakes to:
 - a) Take out a personal health insurance and accident insurance (such as is recognized in Poland) for the duration of the fellowship, and provide a copy of the insurance policy to the Receiving Unit where the fellowship is conducted.
 - b) Submit of a declaration of waving the right to claims against the Host Institution for the fellowship in the event of Coronavirus disease.
 - c) Conduct and complete the fellowship in accordance with the timeline specified in § 1 section 1, and in accordance with the rules set out by the Receiving Unit hosting the fellowship.
 - d) Carry out the fellowship program in the place and in accordance with the rules set out by the Institution hosting the fellowship, while using materials and tools entrusted by the Host Institution.
 - e) Perform the tasks and responsibilities entrusted by the Host Institution on schedule, with due diligence, while respecting the property owned by the Host Institution.
2. The Fellowship Holder is required to comply with the internal procedures of work organization and other regulations and guidelines in force in the Receiving Unit.
3. The Fellowship Holder undertakes not to disseminate, disclose or use information concerning the Receiving Unit that is hosting the fellowship program, when the dissemination, disclosure or use of such information could in any way cause damage to the Receiving Unit.
4. The Fellowship Holder declares that he/she has been informed about the content of the GDPR information clause posted on the website www.uek.krakow.pl.

§ 4

The present Contract is of a civil law nature and does not constitute an employment relationship between the Institution hosting the fellowship, and the Fellowship Holder.

§ 5

In matters not covered by the present Contract, the provisions of the Labour Code and/or the Civil Code shall apply.

§ 6

Any changes to the present Contract require a written form under pain of nullity.

§ 7

The Contract has been drawn up in two identical copies, one for each of the parties.

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Host Institution

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Fellowship Holder